

Paul R. Brown Leadership Academy
Board of Directors Regular Meeting Minutes

August 14, 2025

The Paul R. Brown Leadership Academy Board of Directors meeting was held on Thursday, August 14, 2025, at the Paul R Brown Building located at 1360 Martin Luther King Jr. Drive in Elizabethtown, NC, 28337.

- **Call to order** – The Meeting was called to Order by Madam Chairperson, Ms. Minnie Price at 6:03 PM
- **Presentation of Colors** -The Paul R. Brown Color Guard presented the colors.
- **Pledge of Allegiance**-The Pledge of Allegiance was recited by all board members and guests.
- **Welcome**- Chairperson Ms. Minnie Price welcomed board members and visitors.
- **Board Values & Mission Statement**- Board values and the Paul R. Brown Leadership Academy mission statement were recited collectively by all board members.
- **Roll Call / Quorum**- Mrs. Beverly Randolph, Acting Secretary, conducted the roll call. A quorum was confirmed.

Members Present: Ms. Minnie Price, Chairperson, Mr. Scott Johnson, Mr. Walter Drummond, Mrs. Beverly Randolph, Ms. Joyce McLaughlin, Mr. Quenten Stewart, Dr. Aaron Cox, Vice Chairperson (via phone). Other attendees were: Dr. Jason Wray, Dr. JB Wray, Mrs. Jeanal McDowell, Mrs. Lovella Cromartie, LTC Carl T. Lloyd, Mrs. Theresa Lloyd, Dr. Wells and Mr. Cromartie.

- **Adoption of Agenda**- A motion by Mr. Drummond, seconded by Mr. Stewart, to adopt the agenda. Vote: Unanimous – Motion Carried.

- **Approval of Minutes-** A motion by Mr. Johnson, seconded by Mr. Drummond, to approve the minutes with corrections if any. Vote: Unanimous – Motion Carried.

- **Superintendent's Report** – Dr. Jason Ray

Enrollment: 237 students on August 4; 264 students as of August 8. Target: 250. Net gain of 97 new students. Additional enrollment expected once public schools are back in session (projected 266+).

Staff Retreat: Held July 28–30. Yearly theme: Collective Efficacy. Faculty will conduct a related book study.

Policy Updates: Aligned with Bladen County Schools per Office of Charter Schools guidance.

Facilities: Floors cleaned and waxed. Gym bleacher replacement is scheduled for completion by December.

Insurance: Dr. J.B. Ray is updating building insurance policies and documentation.

Staffing: Hired Mr. Azura Johnson as a full-time mechanic. Two mechanics are now on staff.

Transportation: 23 vehicles in fleet. Require 10 buses and drivers daily. All buses are serviced and ready. County Commissioners approved \$30,000 for a new maintenance building.

EPIC Center Tasks: Pending submissions – Parents' Bill of Rights and School Mental Health Plan (due Sept. 15, 2025).

- **Financial Report** – Dr. Jacqueline Wray presented and reviewed the July 2025 Financial Report. A motion by Dr. Cox, seconded by Mr. Johnson, to approve the Financial Report. Vote: Unanimous – Motion Carried.
- **Exceptional Children Report** – Ms. McDowell Serving 46 students: 10 middle school, 36 high school. Monitoring 2025–26 enrollments for special education needs.
- **Nutrition Report** – Mrs. Cromartie No meals provided by PRBLA in August; all meals were provided through Bladen County Schools Summer Feeding Program.
- **Old Business-** Reviewed items addressed in the Superintendent's Report.

- **New Business-** Election of Secretary: Motion by Mr. Johnson, seconded by Mr. Stewart, to elect Mrs. Beverly Randolph. Vote: Unanimous – Motion Carried.
 - Election of New Board Member: Motion by Dr. Cox, seconded by Mr. Drummond, to elect Dr. Michael Wells. Vote: Unanimous – Motion Carried.
 - Policy Approvals: Emergency Epinephrine Auto-Injector Devices Policy, Emergency Administration of Naloxone Policy, Concussion and Head Injury Policy. Motion by Mr. Drummond, seconded by Ms. Randolph. Vote: Unanimous – Motion Carried.
 - **Closed Session-** No Closed session was needed
 - **Board Comments-** Comments of appreciation and gratitude were made by Madame Chairperson, Ms. Minnie Price in reference to Ms. McLaughlin serving on the PRBLA Board for the last six years and being instrumental in raising the seed money to get the school started. Comments were made by Ms. Joyce McLaughlin of wishing the board well and being excited to see what is in store for the school's future
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- **Adjournment-** Meeting adjourned at 6:38 PM. Motion by Mr. Drummond, seconded by Mrs. Randolph, to adjourn. Vote: Unanimous – Motion Carried.

Submitted by:

Mrs. Beverly Randolph, Secretary