

Paul R. Brown Leadership Academy
Board of Directors Regular Meeting Minutes

October 9, 2025

The Paul R. Brown Leadership Academy Board of Directors meeting was held on Thursday, October 9, 2025, at the Paul R Brown Building located at 1360 Martin Luther King, Jr. Drive in Elizabethtown, NC 28337.

- **Call to order** – The Meeting was called to Order by Madame Chairperson, Ms. Minnie Price, at 6:03 PM
- **Presentation of Colors** -The Paul R. Brown Leadership Academy Color Guard presented the colors.
- **Pledge of Allegiance**-The Pledge of Allegiance was recited by all board members and guests.
- **Welcome**- Chairperson Ms. Minnie Price welcomed board members and visitors.
- **Board Values & Mission Statement**- Board Values and the Paul R. Brown Leadership Academy mission statement were recited collectively by all board members.
- **Roll Call / Quorum**- Mrs. Beverly Randolph, Secretary, conducted the roll call. A quorum was confirmed.

Members Present: Ms. Minnie Price, Chairperson, Mr. Walter Drummond, Mrs. Beverly Randolph, Dr. Michael Wells, Mr. Quenten Stewart, and Dr. Aaron Cox, Vice Chairperson.

Member absent: Mr. Scott Johnson

Others in attendance: Dr. Jason Wray, Dr. JB Wray, Mrs. Jeanal McDowell, Mrs. Lovella Cromartie, LTC Carl T. Lloyd, Mrs. Theresa Lloyd, Mrs. Anita Willington, Maddison, Makenzie, Mia, and Nia.

- **Adoption of Agenda**- A motion was made by Dr. Cox and seconded by Mr. Drummond to adopt the agenda. Vote: Unanimous – Motion Carried.
- **Approval of Minutes**- A correction was noted by Dr. Cox in the minutes from the September meeting. Once recognized and corrected, a motion was made by Dr. Cox and seconded by Mr. Drummond to approve the September minutes as corrected. Vote: Unanimous – Motion Carried.
- **Superintendent's Report** – Dr. Jason Wray

Enrollment: 256 students as of October 09, which is 6 more than our target of 250. Due to the increase in enrollment, we have started making plans to enter the 2 story building in January 2026.

Staff had their second presentation on our book study, Collective Efficacy. We will do a presentation every month.

Cadet Participation: Multiple community service activities, the Bladen County Shriners' Annual Fish Fry, the John L. Foye Invitational, the Bolton, NC Pine Tree Festival Opening Ceremony, the Smithfield Cup Pork Festival, and the Brunswick Stew Community Parade.

Building Improvement: Bids for the new maintenance building went out this week. They are due back by 20 October at 11:00 AM. We are continuing to work on repairing the doors around campus.

- **Curriculum and Instructional Report** – Dr. Jason Wray

The first 9 weeks of school officially ends tomorrow. We are implementing Infinite Campus and are figuring out the new system.

NC Checkins #1, the last week of October 2025. Our students are assigned classes in groups and move together. This allows teachers to have those conversations about individual students whom they all share.

We are scheduled to present to the Office of Charter School Board on November 13, 2025. The students will have remote learning on that day.

Epic Center Tasks

We have 4 pending EPIC Center Tasks

1. Grievance Policy due 30 April 2026
2. Board Member Residency 30 April 2026
3. EL LIEP Service 30 May 2026
4. Transportation Grant 21 December 2025

Staffing:

- 3 New Hires in the Mess Hall
- **Vehicle Update:** 20 vehicles in fleet. We require 12 buses and 12 drivers daily. All buses are serviced and ready. We have two mechanics on site who contribute to our buses being maintained. The County Commissioners approved \$30,000 for a new maintenance building so our mechanics do not have to work in the elements.
- **Financial Report** – Dr. Jacqueline Wray presented and reviewed the September 2025 Financial Report. A motion by Dr. Cox, seconded by Mrs. Randolph to approve the financial report for September 2025. Vote: Unanimous – Motion Carried.
- **Exceptional Children Report** – Ms. McDowell Serving 58 students: 15 middle school, 43 high school. Monitoring 2025–26 enrollments for special education needs.
- **Nutrition Report** – Mrs. Cromartie reported that she served meals for 20 days, which is 2 days short of the 22-day full month of service. We served 4,987 student meals in September.
- **Open for Public Comments**- None
- **Old Business**- Testing Updates/ Feedback
 - Grant Opportunities
 - Price-McKoy Field House Update

-Epic Center Task Update

Old Business Items discussed in Superintendent's Report

- **New Business-**
- Renewal Interview CSRB: Madame Chair said date of interview is November 13, 2025.
- Finance Committee: Members of the Committee are Ms. Minnie Price, Dr. Michael Wells, Mr. Quenten Stewart, Dr. Jason Wray and Dr. Jacqueline B. Wray.
- Financial Manual: The Financial Manual will be voted on after the Finance committee meet.
- Madame Chair discussed the Board Self- Evaluation
- **Closed Session-** No Closed Session was needed
- **Adjournment-** Motion by Mr. Drummond, seconded by Dr. Cox to adjourn. Vote: Unanimous – Motion Carried. Meeting adjourned at 7:02pm. The next meeting will be November 13, 2025 at 8:00am.

Recorded by,

Beverly Randolph, Secretary